



BOARD OF COMMISSIONERS' AGENDA

Tuesday, September 11, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, September 4, 2018 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from September 4.*

V. CHECK RUN

Check run in the amount of \$1,225,648.82 dated September 7, 2018.

Action: *APPROVE the check run dated September 7, 2018.*

VI. PROCLAMATIONS

- A. Proclamation 27 of 2018 – Proclaiming September 12 as Centre Ready Day in Centre County.

Action: *ADOPT Proclamation 27 of 2018.*

- B. Proclamation 28 of 2018 – Proclaiming September 16 as Constitution Day Centre Celebration in Centre County.

Action: *ADOPT Proclamation 28 of 2018.*

VII. RESOLUTION

Resolution 16 of 2018 – Amending Resolution 15 of 2018 supporting a grant application to the Pennsylvania Department of Transportation on behalf of Highway Safety Network, Inc. to provide traffic safety education to the counties within the PennDOT District 2-0 service area – Dept. 151.

Action: *ADOPT Resolution 16 of 2018.*

VIII. ORDINANCE

Ordinance 4 of 2018 - A proposed ordinance increasing the indebtedness of Centre County, Pennsylvania, by the issue of a General Obligation Note in the amount of \$6,500,000 for the Guaranteed Energy Savings Contract and Capital Projects; repealing Ordinance 3 of 2018 - Dept. 113.

Action: *ADOPT Ordinance 4 of 2018.*

IX. ADMINISTRATOR'S REPORT

Class Action Suit – Federal Payment in Lieu of Taxes

X. CONTRACTS

- A. Capital Projects – Contract with John Spearly Construction, Inc. for the Courthouse Administration Suite Renovation Project – Dept. 971.

Action: *Add the contract with John Spearly Construction, Inc. to next week's Consent Agenda.*

- B. Domestic Relations – Contract renewal with Widmer Time Recorder Company for the service of two time stamp machines. The contract total is \$270, which is funded as follows: Federal \$173.75 and County \$96.25 for the period of August 26, 2018 through August 25, 2019 – Dept. 281.

Action: *Add the contract renewal with Widmer Time Recording Company to next week's Consent Agenda.*

- C. Facilities Management - Contract with Wizzards Janitorial Systems, Inc. to provide janitorial services for the Centre County Courthouse, Courthouse Annex/Temple Court, and Centre County Sheriff's Office. The contract total is \$134,805.45 for the period of October 1, 2018 through December 31, 2019 with the right to extend the term for up to two (2) successive one (1) year periods.

Action: *Add the contract with Wizzards Janitorial Systems, Inc. to next week's Consent Agenda.*

- D. Records Management – Contract renewal with O'Neil Software, Inc. for software to assist with managing records using barcode scanning and tracking. The contract total \$1,999.10, for the period of October 12, 2018 to October 11, 2019 – Dept. 143.

Action: *Add the contract renewal with O'Neil Software, Inc. to next week's Consent Agenda.*

E. Human Services

i. MH/ID/EI – D&A

1. Contract Addendum with Crossroads Counseling, Inc. to allow for funds to provide additional services to drug and alcohol outpatient clients in the amount of \$95,512, increasing the contract maximum from \$142,488 to \$238,000, which is funded as follows: State \$155,205, Federal \$71,586 and County \$11,209 for the period of July 1, 2017 through June 30, 2018 – Dept. 562.
2. Contract renewal with Bowling Green Brandywine to provide non-hospital inpatient rehabilitation services, which includes co-occurring and long term and non-hospital detoxification. The contract total is estimated at \$5,000 which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 562.

Action: Add the contract addendum with Crossroads Counseling, Inc. and the contract renewal with Bowling Green Brandywine to next week's Consent Agenda.

ii. Aging

1. Contract with Centre County Council of Government – Centre Region Parks and Recreation for implementation operation of the Centre Region Active Adult Center. The contract total is \$335,892 for the period of January 1, 2019 through December 31, 2021 – Dept. 521,
2. Retired Senior Volunteer Program submission of the Robert T. Ott Seed Grant application to the Centre County Council of Human Services. The grant proposal is to purchase up to 18 laptops to be used by VITA Program volunteers throughout the tax season and to provide tax and rent rebate services throughout the year. The project total is \$3,000 for the period of December 1, 2018 through November 30, 2019 – Dept. 521.

Action: Add the contract with Centre County Council of Government – Centre Region Parks and Recreation and the grant application to the Centre County Council of Human Services to next week's Consent Agenda.

iii. Adult Services

1. Contract renewal with Housing Transitions, Inc. to provide transitional housing service (Bridge Housing) that offers homeless and near-homeless Centre County individuals/Families with supportive living arrangements and long-term case management services. The contract total is \$59,924, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 501.
2. Contract renewal with Housing Transitions, Inc. to provide Homemaker Service planning case management, long term services to clients ages 18-59 who are accessing homemaker services via the County's contracted providers. This program can also serve clients seeking long-term case management and resource navigation. The contract total is \$19,529, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 501.
3. Contract renewal with Centre Helps to provide information and referral services with the Community Help Line, 24 hours per day and seven days per week to all Centre County residents. The contract total is up to \$70,000, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 501.
4. Contract renewal with Centre Helps for the Basic Needs Case Management Program. This program offers services to individuals/families who require assistance with basic needs concerns such as the lack of income and /or budgeting skills and meeting the costs of mortgage, rent, utilities, food, health care, medicines, and other basic commodities of living. The contract total is up to \$23,390, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 501.
5. Contract renewal with Interfaith Human Services, Inc. to provide the Financial Care Program. This program serves clients that chronically utilize community resources and who are in need of long-term budgeting assistance and education. Centre County Government's Office of Adult Services, Office of Aging, and Children and Youth Services are all partners in this contract. The contract total is up to \$12,340, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 501.

6. Contract renewal with Centre County Women's Resource Center transitional housing service (Bridge Housing) that offers homeless and near-homeless Centre County individuals/Families with supportive living arrangements and long-term case management services. The contract total is \$73,545, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 501.
7. Contract renewal with Housing Transitions, Inc. to provide Housing Case Management. This program offers coordination of housing for residents who are seeking housing options due to homelessness or near-homelessness. Case management activities include: maintaining an affordable housing resource list, managing client caseloads, responding to housing crises, and working with clients on finding secure and affordable housing. The contract total is up to \$61,059, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 501.
8. Contract renewal with Centre County Youth Service Bureau to assist in the administration of the Rental and Mortgage Assistance Program; making rental and security deposit assistance available for eligible Centre County residents. Centre County Youth Service Bureau will distribute funds to landlords per check requests submitted by the Office of Adult Services. The contract total is up to \$107,898, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 501.
9. Contract renewal with Centre Volunteers in Medicine to provide a Basic Needs Case Management Program on-site at the County's free medical and dental clinic. This program offers services to individuals/families who require assistance with basic needs concerns, such as the lack of income and /or budgeting skills and meeting the costs of mortgage, rent, utilities, food, health care, medicines, and other basic commodities of living. The contract total is up to \$11,665, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 501.
10. Contract with Central Pennsylvania Community Action to serve as the County's Local Lead Agency for the State Food Purchase Program (SFPP) and The Emergency Food Assistance Program (TEFAP). The contract total is up to \$88,146.39, which is State funded for the period of July 1, 2017 through June 30, 2019 – Dept.

Action: Add Adult Services items 1-10 to next week's Consent Agenda.

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XI. CONSENT AGENDA

A. Court Administration – Contract renewal with Stenograph for the writer protection plans, which also includes loaners, as needed by four (4) of the Court's Court Reporters. The plan provides protection to the Court Reporter's machine that are utilized during court proceedings. The contract total is \$1,476 for the period of September 19, 2018 through September 18, 2019 – Dept. 271.

B. Human Services

i. MH/ID/EI – D&A

1. Contract renewal with Centre County Youth Service Bureau to provide drug and alcohol services that include performance based prevention (information, dissemination, education, alternative activities, and environmental). The contract total is \$174,609, which is funded as follows: State \$166,560 and County \$8,049 for the period of July 1, 2018 through June 30, 2019 – Dept. 562.
2. Agreement with Allen Sign Language Services to services that include certified and Pennsylvania State registered interpretive services for people with provide intellectual disabilities. The contract total is \$5,000, which is funded as follows: State \$4,770 and County \$230 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

C. Commissioners

Resolution 14 of 2018 – Amending Resolution 9 of 2018 to authorize exemptions, deductions, abatements, and credits for real property, earned income tax, net profits mercantile, and business privilege taxes within a specific geographic area in Centre County designated as a proposed Keystone Opportunity Expansion Zone ("KOEZ"). The extension period is January 1, 2019 through December 31, 2028 for Lot #10B within the Moshannon Valley Regional Business Park – Dept. 111.

XII. DISCUSSION ITEMS

XIII. RECOGNITION

A Court of Honor was held on Sunday, September 9 for Timothy Walter Durachko of Boy Scout Troop 45 of Milesburg. Timothy has earned the rank of Eagle Scout.

XIV. C-NET REQUESTS

XV. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

XVI. EXECUTIVE SESSION REPORT

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XVII. PUBLIC MEETING SCHEDULE

Tuesday, September 11, 2018
BOC Meeting – 10:00 AM - Room 146WB

Thursday, September 13, 2018
Prison Board of Inspectors – 8:00 AM - CCCF
BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

XVIII. BID / PROPOSAL SCHEDULE

XIX. ELECTION ANNOUNCEMENTS

Tuesday, October 9, 2018
Last day to REGISTER before the November election.

Tuesday, October 30, 2018
Last day apply for a civilian absentee ballot.

Friday, November 2, 2018
Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, November 6, 2018
GENERAL ELECTION

XX. QUESTIONS FROM THE PRESS

XXI. ADJOURNMENT